

NOVEMBER 5, 2014

The regular scheduled meeting was called to order by Chairman Hogan at 8pm & Mr. Cuccia / EMFAS led all present with the Salute to the Flag. Mr. Youssouf read the Sunshine Statement – Notice of the time, date, location & agenda of this meeting known was duly published at least 48 hrs. in advance of this meeting held by posting in official newspaper of the District. Mr. Spevak was asked to take roll call- Flannery, Kirkland, Warshany, Hogan & Spevak were present. Sign in sheet on table for attendance. Others in attendance were: Youssouf, Petrics, Larson, Keaney, Sorscher & Tom Kirkland. Marini & Hall were excused. Bob Soden / Insurance was in attendance.

Chairman Hogan asked if all Fire Comm had enough time to review minutes of Oct. 1, 2014. YES. Mr. Flannery made a motion to accept minutes of Oct. 1, 2014 & 2nd by Mr. Kirkland, approved by all.

TRUCK REPORT- Sorscher

1. 26-2-78..... Install New left rear fender molding. (2) Wheel ChocksElite Auto Body
Installed repaired on Board Charger & install new frt.LED marker lite Fire & Safety
2. 26-2-90..... Installed (8) New rear Goodyear tires & new valves..... Edwards Tire
3. 26-2-93..... Annual pump Service & repair (1) foam line First Priority
Annual chassis Service, replace fuel filter & fuel pump, flush out Freehold Ford
Cooling system, Service rear differential & refill w/ new fluid..... " " ?
4. 26-2-96.....Check & free up frozen 5" discharge valve & lubed..... Blaze Auto
5. ATV #1.....Annual chassis Service, Service pump, adjust idle speed & refill Pantano
Differential fluid. "

CHIEF'S REPORT

STA. 26-2Chief Keaney reported responding to 45 fire calls with 136.49 manhrs.

Upcoming Events : Reported by Chief Keaney

1. Nov. 3rd Work Detail
2. Nov. 10th.... Fire Co. mtg at 8pm
3. Nov. 17th.....First 5 minutes / 7pm sharp
4. Nov. 24th..... Co & Gas calls
5. Dec. 1st..... Work detail
6. Dec. 3rd..... Fire Comm mtg at 8pm
7. Dec. 8thFire Co. mtg at 8pm
8. Dec. 15thCEVO 3 / 6pm sharp
9. Dec. 22ndXMAS Dinner
10. Dec. 29thDrivers Training

Following items reported by Chief Keaney & his Line Officers:

1. Radio's – 7 pagers to be repaired
2. Turnout gear is in for F. Toia
3. Damaged gear was destroyed.

Sta. 12-1..... Chief Tom Kirkland reported responding to 13 fire calls with 29.58 manhrs in Sta.26-2 area & 6 fire calls with 16.35 manhrs in primary response area
All apparatus in good shape & in service

PRES. of the Fire CO.- Sacks

Not in attendance / Keaney stated he has plans / need mtg.

PRES. EMFAS- John Cuccia

1. Thanked Fire Co. on fast response to bushes on fire in front of his house ,just recently
2. Man. Twp approved agreement for First Aid billing services. Mtgs to be 2nd & 4th weeks.
3. Cuccia asked about District #2 dedicated money. Chairman Hogan stated a voucher must be signed. The amount Budgeted was \$ 12,000.00

INSURANCE- Marini / Soden

1. Repairs to 26-2-78 amount of \$3,865.00 was paid , Mr. Kirkland received the check.
2. Haven't received amount costs for Insurance

LEGAL- Youssouf

1. Resolution- Accepting the Report on Audit for the Year Ended 12/31/13 (9/3/14)
2. Resolution- Awarding a Contract to G.T.S. Surveying (10/1/14)
3. Resolution- Declaring certain personalty excess property pursuant to NJSA.40A:12-21.1
Damaged Gear (10/ 1/14)
4. Budget must be done & voted on Dec.22,2014
5. Who's up for Election in Feb.2015.....Kirkland & Spevak

AUDITOR- Petrics

Need date for Budget Workshop.....Discussed / Tuesday Nov. 25th at 7pm

BOOKKEEPER- Larson

1. Questions on Budget / DCA paperwork
2. Budget mtg. Nov. 25th at 7pm

IT OFFICER- Hall / Excused

Problems with cable for computer

ADMINISTRATOR'S REPORT- Marini / Excused

OLD BUSINESS- NO BUSINESS

NEW BUSINESS

Various items needed by Chief Keaney: Chimney Brushes, New flashlights for all Firemen ,helmet shields Purchased from Continental Equip. amount of \$ 3,654.44. Mr. Kirkland made a motion to purchase items at cost of \$ 3,654.44 & 2nd by Mr. Warshany ,approved by all.

Mr. Flannery made a motion to OPEN PUBLIC PORTION at 8:55pm & 2nd by Mr. Warshany, approved by all. NO BUSINESS Mr. Flannery made a motion to CLOSE PUBLIC PORTION at 8:57pm & 2nd by Mr. Warshany, approved by all.

TREASURER'S REPORT- Kirkland

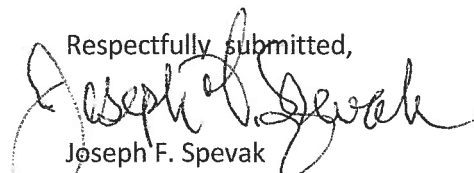
Mr. Flannery made a motion to pay bills in the amount of \$63,590.71 & 2nd by Mr. Warshany ,approved by all.

GOOD & WELFARE-

Budget meeting on Tuesday , Nov. 25th at 7pm

Since there was no further business Mr. Flannery made a motion for adjournment at 9:15pm & 2nd by Mr. Warshany ,approved by all.

Respectfully submitted,



Joseph F. Spevak
Secretary

BOARD OF FIRE COMMISSIONERS
MANALAPAN TOWNSHIP FIRE DISTRICT #2
P.O. BOX 54
TENNETT, NEW JERSEY 07763

Bill List
Monthly Meeting November 5, 2014

ADP	8,672.00
Advantage Fire & Security, Inc.	336.00
Allied Oil, LLC	1,571.12
American Cloud Services	250.00
Auto King Partsd & Supplies	75.44
Bailey's Janitorial Services	300.00
Blaze Emergency Equipment, LLC	125.00
Cablevision	169.80
Charles Sacco	67.41
Colts Neck Nursery	78.00
Continental Fire & Safety, Inc.	3,311.16
Document Solutions	132.82
Douglas Frueh	67.41
Edward Dillon	67.41
Edwards Tire Co., Inc.	5,418.40
Emergency Equipment Sales	537.21
Freehold Ford	1,129.56
Generation Consultants, LLC	150.00
George Kline Sales	60.75
Gordons Corner Water Co.	3,994.67
International Association Of Fire Chiefs	234.00
James Thompson	67.41
John Marini	67.41
Joseph Spevak	67.41
Middelsex County Fire Academy	208.00
Millhurst Mills, Inc.	1,250.00
Muyong Oh	60.99
NetLink	4,347.90
NetLink Web Services	199.00

MANALAPAN TOWNSHIP FIRE DISTRICT #2
 Profit & Loss Budget vs. Actual
 January 1 through November 8, 2014

2:12 PM
 11/05/14
 Accrual Basis

	Jan 1 - Nov 8, 14	Budget	\$ Over Budget	% of Budget
Ordinary Income/Expense				
Income				
4401 · Cancellation of PY AP	0.00	0.00	0.00	0.0%
4402 · Gain/loss on disposition	0.00	0.00	0.00	0.0%
4500 · Cap Rev - Res FF Cap Outlay	0.00	0.00	0.00	0.0%
4300.01 · Interest Income - Capital	0.00	0.00	0.00	0.0%
4005 · Restricted FB - Budget Anticip	0.00	517,000.00	-517,000.00	0.0%
4050 · Anticipated - Capital Fund	0.00	0.00	0.00	0.0%
4150 · OTHER GRANTS & ENTITLEMENTS	0.00	0.00	0.00	0.0%
4000 · SURPLUS ANTICIPATED - UNRES FD	0.00	197,989.00	-197,989.00	0.0%
4100 · SUPPLEMENTAL FIRE SERVICES ACT	0.00	0.00	0.00	0.0%
4200 · AMOUNT TO BE RAISED BY TAXATION	800,159.88	1,160,042.00	-359,882.12	69.0%
4300 · INTEREST INCOME	2,352.81	0.00	2,352.81	100.0%
4400 · OTHER INCOME	4,791.59	0.00	4,791.59	100.0%
Total Income	807,304.28	1,875,031.00	-1,067,726.72	43.1%
Expense				
66000 · Payroll Expenses	0.00	0.00	0.00	0.0%
5000.02 · Secretarial Salary	1,575.00	2,100.00	-525.00	75.0%
5000.01 · Treasurer Salary	3,150.00	4,200.00	-1,050.00	75.0%
Harland Clarke	0.00	0.00	0.00	0.0%
6035 · DEBT SERVICE - INTEREST	0.00	0.00	0.00	0.0%
6015 · DEBT SERVICE PRINCIPLE - BAN 09	0.00	0.00	0.00	0.0%
5006 · Salaries IT Specialist	8,005.50	10,674.00	-2,668.50	75.0%
5400 · Depreciation Expense	0.00	0.00	0.00	0.0%
66900 · Reconciliation Discrepancies	0.00	0.00	0.00	0.0%
6100 · Opticom System	0.00	55,000.00	-55,000.00	0.0%
6090 · Radio Upgrade 2014	23,485.96	45,000.00	-21,514.04	52.2%
5330 · FIRST AID	0.00	12,000.00	-12,000.00	0.0%
6060 · PERS	10,176.89	16,900.00	-6,723.11	60.2%
5026 · TRAINING OFFICER	2,250.00	3,000.00	-750.00	75.0%
6080 · Sewer & Building Improvements	0.00	0.00	0.00	0.0%
6070 · New Utility Building 2014	21,870.00	425,000.00	-403,130.00	5.1%
6039 · DEBT SERVICE INTEREST -SER 2010	20,470.68	20,475.00	-4.32	100.0%
6045 · DEBT SERVICE INTEREST - BAN 09	0.00	0.00	0.00	0.0%
6025 · DEBT SERVICE PRINCIPAL -SER2010	70,000.00	70,000.00	0.00	100.0%
5005 · SALARIES ADMIN	26,554.50	35,406.00	-8,851.50	75.0%
5025 · SALARIES - MAINTENANCE MANAGER	7,713.00	10,284.00	-2,571.00	75.0%
5015 · OTHER GRANTS APPROPRIATION	0.00	0.00	0.00	0.0%
5000 · COMMISSIONERS	28,800.00	38,400.00	-9,600.00	75.0%
5010 · ELECTION	854.85	3,000.00	-2,145.15	28.5%
5020 · INSURANCE - ADMIN	0.00	0.00	0.00	0.0%

MANALAPAN TOWNSHIP FIRE DISTRICT #2
Profit & Loss Budget vs. Actual
January 1 through November 8, 2014

	Jan 1 - Nov 8, 14	Budget	\$ Over Budget	% of Budget
5030 · MEMBERSHIP & DUES - ADMIN	1,186.00	2,000.00	-814.00	59.3%
5040 · OFFICE EXPENSES	3,400.39	6,000.00	-2,599.61	56.7%
5050 · PROF. SERV. - LEGAL & AUDIT	28,250.00	50,000.00	-21,750.00	56.5%
5060 · TRAVEL EXPENSES - ADMIN	15,198.08	20,000.00	-4,801.92	76.0%
5065 · COMMUNICATION EXPENSE	11,562.31	20,000.00	-8,437.69	57.8%
5070 · CONTINGENT EXPENSES	0.00	2,500.00	-2,500.00	0.0%
5080 · OFFICE FURN, FILE CABINETS, ECT	0.00	7,000.00	-7,000.00	0.0%
5090 · COUNTY 911 DISPATCH SERVICE	7,523.49	11,500.00	-3,976.51	65.4%
5100 · INSURANCE	106,917.65	134,000.00	-27,082.35	79.8%
5110 · MAINTENANCE & REPAIRS	0.00	0.00	0.00	0.0%
5120 · MEMBERSHIP & DUES	0.00	3,500.00	-3,500.00	0.0%
5130 · PROFESSIONAL SERVICES/HEALTH				
5132 · Health & Fitness	7,188.26	12,000.00	-4,811.74	59.9%
5131 · Physicals	5,635.82	13,000.00	-7,364.18	43.4%
5130 · PROFESSIONAL SERVICES/HEALTH - Other	0.00	0.00	0.00	0.0%
Total 5130 · PROFESSIONAL SERVICES/HEALTH	12,824.08	25,000.00	-12,175.92	51.3%
5140 · RENTAL CHARGES - FIRE CO.	118,500.00	118,500.00	0.00	100.0%
5150 · SUPPLIES EXPENSE - FUEL & GAS				
5151 · FUEL	4,707.14	0.00	4,707.14	100.0%
5152 · GAS	7,538.59	0.00	7,538.59	100.0%
5150 · SUPPLIES EXPENSE - FUEL & GAS - Other	0.00	25,000.00	-25,000.00	0.0%
Total 5150 · SUPPLIES EXPENSE - FUEL & GAS	12,245.73	25,000.00	-12,754.27	49.0%
5160 · TRAINING & EDUCATION	3,330.00	6,000.00	-2,670.00	55.5%
5170 · TRAVEL EXPENSES	7,873.19	10,000.00	-2,126.81	78.7%
5180 · UNIFORMS & PERSONAL EQUIPMENT	19,142.79	30,000.00	-10,857.21	63.8%
5190 · COMMUNICATION EQUIPMENT	16,320.40	10,000.00	6,320.40	163.2%
5200 · FIRE HYDRANT RENTALS / SERVICES	21,674.81	27,000.00	-5,325.19	80.3%
5210 · CONTRACTED SER PROV BY VOL FIRE	37,975.00	37,975.00	0.00	100.0%
5220 · PROMOTION	2,688.01	10,000.00	-7,311.99	26.9%
5223 · MAINTENANCE	41,276.90	65,000.00	-23,723.10	63.5%
5227 · REPAIRS	18,792.72	40,000.00	-21,207.28	47.0%
5230 · CONTINGENT	0.00	6,000.00	-6,000.00	0.0%
5240 · COMPUTER EXPENSE	19,373.68	27,000.00	-7,626.32	71.8%
5250 · RESCUE EQUIPMENT	9,571.95	10,000.00	-428.05	95.7%
5260 · EMERGENCY LIGHTS, ROPE, ECT.	8,153.76	25,000.00	-16,846.24	32.6%
5270 · COMMAND BOX & EQUIPMENT	0.00	0.00	0.00	0.0%
5280 · CHIEF'S VEHICLE	0.00	0.00	0.00	0.0%
5285 · SCBA LEASE	45,876.18	45,877.00	-0.82	100.0%
5290 · MSA AIR PACKS	0.00	0.00	0.00	0.0%
5300 · Payroll	0.00	0.00	0.00	0.0%

MANALAPAN TOWNSHIP FIRE DISTRICT #2
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 11/05/14
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5310 · Payroll Tax	5,900.29	15,570.00	-9,669.71	37.9%
5320 · Payroll Service Fees	0.00	0.00	0.00	0.0%
6000 · RES FOR FUTURE CAPITAL OUTLAYS	0.00	188,000.00	-188,000.00	0.0%
6010 · DEBT SERVICE PRINCIPAL - FMHA02	90,000.00	90,000.00	0.00	100.0%
6020 · DEBT SERVICE PRINCIPAL - SER 96	0.00	0.00	0.00	0.0%
6030 · DEBT SERVICE INTEREST - SERIE96	0.00	0.00	0.00	0.0%
6040 · DEBT SERVICE INTEREST- FMHA 02	2,070.00	2,070.00	0.00	100.0%
6050 · LENGTH OF SERV AWARD PROG-CONT	39,648.00	53,100.00	-13,452.00	74.7%
6999 · Uncategorized Expenses	0.00	0.00	0.00	0.0%
Total Expense	932,181.79	1,875,031.00	-942,849.21	49.7%
Net Ordinary Income	-124,877.51	0.00	-124,877.51	100.0%
Other Income/Expense				
Other Expense				
6093 · Cap Exp - Transfer to Gen Fund	0.00	0.00	0.00	0.0%
Total Other Expense	0.00	0.00	0.00	0.0%
Net Other Income	0.00	0.00	0.00	0.0%
Net Income	-124,877.51	0.00	-124,877.51	100.0%



Gordon's Corner Water Company

27 Vanderburg Road • PO Box 145 • Marlboro, NJ 07746-0145
phone (732) 946-9333 • fax (732) 946-9399
www.GordonsCornerWater.com

October 27, 2014

Manalapan Board of Fire Commissioners
Fire District #2

RE: Public Fire Protection Service Charges
Effective 10/10/14

Dear Commissioners:

Gordon's Corner Water Company received approval for an overall rate increase of 7.34% from the New Jersey Board of Public Utilities. The public fire charge as reflected in the attached tariff sheet has been increased only 2% as of October 10th.

Please contact our office if you have any questions regarding this change in billing rate.

Yours truly,

A handwritten signature in cursive script, appearing to read "David G. Ern".

David G. Ern
President & COO

RATE SCHEDULES

NO. 2: PUBLIC FIRE PROTECTION SERVICE

APPLICABILITY:

To municipalities throughout entire territory for public fire protection.

CHARACTER OF SERVICE:

The installation and maintenance of fire hydrants and the supplying of water through such hydrants is for the sole use of authorized firefighting personnel for the control and extinguishment of any fire. The Company will use due diligence at all times to provide continuous service of the character of quality proposed to be supplied but in case the service shall be interrupted or irregular or defective or fail the Company shall be liable and obligated only to use reasonable diligent efforts in the light of the circumstances then existing to restore service or to correct its characteristics.

RATE:

ANNUAL SERVICE CHARGES

RATE

Hydrant charge

\$ 414.57

TERMS OF PAYMENT:

All valid charges for services are due fifteen (15) days from the postmark on the envelope in which the bill is transmitted.

ISSUED: OCTOBER 10, 2014

EFFECTIVE: OCTOBER 10, 2014

BY: DAVID G. ERN, PRESIDENT
GORDON'S CORNER WATER COMPANY
27 VANDERBURG ROAD
MARLBORO, NJ 07746

FILED PURSUANT TO ORDER OF THE
BOARD OF PUBLIC UTILITIES IN
DOCKET NO. WR14040325

RE: New Garage for:
Manalapan Fire Company #1
5 Sweetmans Lane
Manalapan, New Jersey
RMS Project No. 14-1471

DATE: November 11, 2014
DICT: RMS

REPORT OF MEETING at MANALAPAN FIRE COMPANY #1
ON MONDAY, NOVEMBER 11, 2014

PRESENT: Mr. Pat Flannery Manalapan Fire Company
Mr. Joseph Spevak Manalapan Fire Company
Mr. John Ploskonka Concept Engineering, Inc.
Mr. Ronald Schneider Ronald M. Schneider & Associates, LLC

1. The location for the new Garage was reviewed in relation to the recently completed Site Plan as presented by Concept Engineering.
2. The required rear yard setback is 25'-0", while the required side yard setback is 20'-0".
3. Upon review of the proposed building footprint and the new Site Plan, it was determined that if the left side of the new Garage is aligned with the ends of the existing parking spaces, the new Garage would be approximately 30'-0" from the side property line. This would result in the loss of only one parking space, and would provide clear access to the garage doors so that trucks could back into the Garage without losing additional parking spaces.
4. The resulting 30'-0" side yard setback, as noted in item #3 above, would not required a variance, as the required side yard setback is only 20'-0".
5. By using the proposed 25'-0" rear and 30'-0" side yard clearances, the new Garage should clear the existing side and rear yard retaining walls, allowing them to remain in place. There will be approximately 10'-0" clear to the rear yard retaining wall, and approximately 20'-0" clear to the side yard retaining wall. According to Mr. Ploskonka, this should provide adequate clearances to construct the new Garage without disturbing the integrity of the existing retaining walls.
6. If the existing retaining walls can remain in place, there will be no need to design the side and rear walls of the new Garage as retaining walls. This will result in a cost savings to the Fire Company, as it will reduce the construction cost of the building (less concrete, re-bar, etc.). Mr. Schneider will confer with the Structural Engineer to revise the Construction Documents accordingly.

END OF REPORT

We believe the preceding report reflects an accurate summary of discussions and decisions reached.
Please advise of any deletions or corrections required.

Cc: File, All Present, R. Hogan, J. Marini

Patano Nursery & Landscaping Supply	193.43
Patrick Flannery	67.41
Peter Maresma	67.41
Richard Hogan	67.41
Ronald M. Schneider & Associates, P.C.	9,120.00
Stockels Lawn & Landscaping, Inc.	348.83
Taylor Mills Family Medical, P.C.	730.00
Timothy Kirkland	67.41
Verizon Wireless	726.77
Verizon Wireless	337.66
Weddle Tool Company, Inc.	598.10
WithumSmith & Brown	18,250.00

TOTAL \$ 63,590.71

Respectfully submitted,


Timothy Kirkland
Treasurer